

CURRENT OPENINGS

Footwear Design & Development Institute is an “Institution of National Importance” under the aegis of Ministry of Commerce & Industry, Government of India. Since its inception FDDI is playing an important role in imparting education , facilitating the Indian Industries by bridging the gap in the areas of Footwear, Leather Accessory & lifestyle products. FDDI invites applications for Interns as mentioned below:

DEPARTMENT	DOMAIN	CAMPUS	NO. OF POSTS	DESIGNATION	UPPER AGE LIMIT	QUALIFICATION	EXPERIENCE	STIPEND (in Rs.)
Leather Goods & Accessories Design (LGAD)	Intern	Noida	02	Intern Craft Cluster Developer	Gen 30	<u>Essential:</u> Master's Degree/Bachelor's Degree in Fashion Design/ Graphic Design/ Communication Design / Apparel Design /fashion Technology/Fashion Management /Textile & Clothing/Lifestyle Accessory Design/ Knitwear Design/ Leather Design/ Textile Design with min. 55% marks from a recognized university/Institute.	<u>Desirable:</u> Candidate with experience of working with craft cluster, who is ready to travel with our team to craft clusters to learn about craft and manage artisan partnership to develop samples and other products. Candidate has to interact with the craft experts, upgrade their product and design knowledge and understand consumers in the urban markets. Fresher may also apply.	25,000 – 30,000 (Consolidated)
Footwear Design & Production (FDP)	Intern	Rohtak Ankleshwar Jodhpur	01 01 01	Intern-Design	Gen 30	<u>Essential:</u> Master's Degree/Bachelor's Degree/Diploma(Minimum of one year duration) in Footwear Design & Manufacturing or production/Footwear Technology with specialization in design/product design with min. 55% marks from a recognized university/Institute.	<u>Desirable:</u> Candidate with experience in design/product design will be given preference. Fresher may also apply.	25,000 – 30,000 (Consolidated)

General Conditions :-

- i. Only Indian Nationals need apply.
- ii. Appointment will be on Contract basis for a period of 01 year (extendable for another 02 years at the discretion of Management).
- iii. The initial requirement is for Noida, Rohtak, Ankeleshwar and Jodhpur Campus. However, the selected candidates can be posted any of the 12 campuses of FDDI, viz. Noida, Fursatganj, Rohtak, Banur-Chandigarh, Hyderabad, Chennai, Jodhpur, Kolkata, Chinndwara, Guna, Ankleshwar and Patna; or as per requirement.
- iv. No. of vacancies shown against the post can be increased or decreased or even reduced to zero, at the discretion of the management without assigning any reason. FDDI will not be liable to compensate the applicant for the consequential damages, if any.
- v. FDDI will not be responsible for any postal delay/wrong delivery/non-delivery of communication at any stage of the recruitment process.
- vi. Minimum qualifications mentioned shall be from a recognized University /Institution
- vii. Mere conformity to the job requirements will not entitle a candidate to be called for interview. Management reserves the right to reject the application without assigning any reason and to increase / decrease the number of posts depending on the requirement or to raise the Standard of Specifications to restrict the number of candidates to be called for written test / interview.
- viii. Candidates belonging to SC/ST/OBC/PWD/Ex-servicemen category should enclose a copy of the certificate issued by the Competent Authority to that effect.
- ix. Candidates belonging to OBC category are required to produce the recently obtained OBC Certificate (Non-creamy layer) (not older than 6 months as on the date of advertisement) in the format prescribed by the Government of India, issued by Competent Authority.
- x. Reservation Policy, including age relaxation shall be as per Government of India Rules.
- xi. The appointment of selected candidates will be subject to their medical fitness for such appointment based on Medical Examination as per the Directives of the Institute.
- xii. No correspondence will be entertained with the candidates not short listed.
- xiii. Incomplete application or applications will be rejected and no correspondence in this regard will be entertained.
- xiv. Management reserves the right to call or not to call any / all of the candidates who have responded against this advertisement.
- xv. Only shortlisted candidates will be intimated regarding Interview by Post/e-mail.
- xvi. Management will not be responsible for delayed receipt / non-receipt of applications.
- xvii. Candidates are allowed to answer in Hindi medium also.
- xviii. Upper age limit provided is as on last date of submission of application.
- xix. Candidates who wish to apply for more than one post must submit separate applications for each post.
- xx. Those who send application by e-mail should send hard copy of the same by speed-post with all enclosures.
- xxi. Salary shown is monthly CTC & pay and allowances will be fixed in that range commensurate with the applicant's qualification, experience and current pay / last pay drawn.
- xxii. The decision of Management regarding selection will be final.
- xxiii. Applicants who are working in Government Organisations / PSU must submit NOC from their current employer.
- xxiv. No TA/DA will be paid for this purpose.
- xxv. Last date of receipt of application : 10.03.2021

Instructions

Duly filled applications along with relevant enclosures, super scribing the envelope with the name of the post & category, to be sent to:

Dy. Manager – HR
Footwear Design & Development Institute
(An Institution of National Importance)
A-10/A, Sector-24, NOIDA-201301, Distt. Gautam Budh Nagar (UP)